

Department of Chemical Engineering

Minutes of Meeting

A meeting of DQAC was held in the office of HOD Chemical Engg (C 109) on 11.2.2016 at 11.00 AM to discuss the various items of the agenda for improvement of quality of education imparted to the students of the department. The following were present in the meeting :

Dr Rajeev Garg, Associate Prof. – CHE - Member

Mr Pankaj Kalra, Asst. Prof. – CHE Member

Mr Rajiv Arora, HOD-CHE Member-Secretary

Various issues regarding semester end activities were discussed and the following are agreed upon:

3.01 Industrial visits for providing more Practical exposure for students.

The students of 2014 batch (4th Sem.) and 2013 batch (6th Sem.) of Chemical Engineering would each be taken for Industrial visit under Chemical Engg. students Society or under Industry- Institute Interaction cell for more Practical exposure to make them confident in competitive professional environment. The batch of students would be taken according to their theoretical aspects being learnt by them till now.

3.02 Upgradation of the Department library.

Since recently the department has procured more volumes for the Department library. Initiatives were taken towards its upgradation:

(i) Proper utilization of Chemical Engineering books:

The books would be available to students from 12PM to 2PM when the department library would be open. Mr Amarjeet would be the custodian of department library, he could be contacted for opening the library section in any exigency.

(ii) Addition of old semester end question papers:

Old Semester question papers would be kept in the department library for ready reference of students. A copy of the set of question papers can be made available to the department by the COE.

(iii) Samples questions for each subject to made available to the students:

Each faculty member would submit sample questions of 2 marks, 5marks, and 10 marks of the subject they are teaching in the present semester for reference of students.

(iv) E-books to be arranged for various volumes for text books & reference books:

It was decided to make available to the students E-books on a system in department library for various volumes for text books & reference books of common Chemical Engineering subjects.

3.03

Regarding topics to be allotted to students for Literature Survey & Seminar

The students of final year have their final Project in the 7th Sem/8th Sem. during which the time allotted to them for Project is not sufficient, so the Project guides would be allotted to them in 6th Sem Itself and their topic of Literature Survey & Seminar would become their topic of research for final Project.

Mr. Pankaj Kalra

Mr. Rajiv Arora

Dr. Rajeev Kumar Garg